

**MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF COMMISSIONERS OF  
RONALD WASTEWATER DISTRICT**

**February 3, 2015**

A special meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 6:02 p.m. on Tuesday, February 3, 2015 by Board President Ransom. In attendance were Commissioners Gretchen Atkinson, Brian Carroll, Arnold Lind, Robert Ransom and George Webster. Also present were Maintenance Manager George Dicks and Accounting Manager Mark Gregg. Members of the public present: None.

**PUBLIC COMMENT:**

None.

**ADMINISTRATIVE**

Additions/Adjustments to Agenda?

None.

Handouts

None.

1. General Manager Search: Job Description/Modification Update.

Commissioner Atkinson distributed a draft of the General Manager's goals document. The commissioners discussed the existing General Manager (GM) job description, last updated in 2006, and the draft GM goals sheet, which was an updated version of the one distributed at the regularly scheduled Board meeting on January 27, 2015. Commissioner Carroll suggested that perhaps the goals sheet was a topic to be discussed with the future GM once that person had started with the District, and that for the purpose of the hiring process, the GM job description could be updated and used. Commissioner Ransom commented that the new GM might have useful input into the GM goals. Commissioner Carroll suggested that the salary range be included in the GM job description. After a number of GM job description modifications were discussed among the commissioners, staff was directed to revise the GM job description per the draft document from the meeting, redistribute to the commissioners for review and final changes, then add this to the Agenda for the next regular Board meeting scheduled for February 10, 2015. There

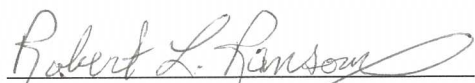
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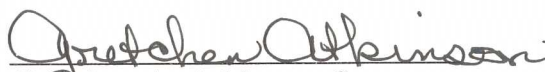
was consensus that, after the Board formally approves the updated GM job description, it should be added to the District website to accompany the GM position announcement.


CONCLUSION

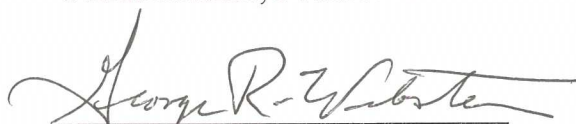
Upon motion by Commissioner Carroll and second by Commissioner Webster, the Board voted unanimously to conclude the meeting at 6:30 p.m.


APPROVED in open meeting this 10 day of February, 2015.

  
Robert L. Ransom, President  
Commissioner, Position 1

  
Gretchen A. Atkinson, Secretary  
Commissioner, Position 2

  
Brian T. Carroll,  
Commissioner, Position 3

  
George R. Webster, Vice President  
Commissioner, Position 4

  
Arnold H. Lind,  
Commissioner, Position 5