

MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
JANUARY 10, 2012

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 5:30 p.m. on Tuesday, January 10, 2012 by Board President Wadekamper. In attendance were Commissioners Brian Carroll and Arthur Wadekamper, and Commissioner-Elect Robert Ransom. Also present were Michael Derrick, District General Manager, Jen Chen, District Accounting Manager, Joseph Bennett, District counsel, and Scott Christensen, District Engineer. Members of the public present were Sydell Polin, Ron Ricker, and John Norris of the City of Shoreline. Majid Dorriz arrived at 6:20 p.m.

Swearing in of Commissioner Ransom. President Wadekamper administered the oath of office to Commissioner Ransom, who then signed the oath.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

None.

Handouts

None.

Minutes of the Board Meetings of December 20, 2011, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of December 20, 2011. Upon motion by Commissioner Carroll, and second by Commissioner Wadekamper, the Board voted 2-0 to approve the minutes of the December 20, 2011 regular meeting. Commissioner Ransom abstained. Commissioners Carroll and Wadekamper then signed the approved minutes.

Commissioner Wadekamper called for nominations and election of officers.

1. **Resolution 12-01, Electing Board Officers.** Commissioner Wadekamper nominated Commissioner Carroll and Commissioner Carroll seconded the nomination. Commissioner Carroll nominated Commissioner Wadekamper as Vice President, and Commissioner Wadekamper seconded the nomination. Commissioner Carroll nominated Commissioner Ransom as Secretary and Commissioner Wadekamper seconded the nomination. The Board voted 3-0 to approve the slate of officers. The Board then adopted and signed Resolution 12-01, Electing Board Officers.

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2. **Election of Representatives and Alternates for MWPAAC. Resolution 12-02, Approving Art Wadekamper as District Representative to MWPAAC, and Robert Ransom and Brian Carroll as First and Second Alternates, Respectively.** Upon motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board voted 3-0 to approve Resolution 12-02. The Board then signed the Resolution.

3. **Resolution 12-03 Appointing of Auditing Officer(s) to Sign King County Vouchers.** Mr. Derrick explained that King County, which serves as the District's Treasurer, requires an appointed auditing officer from the District. The General Manager has authority to sign the Vouchers, and in his absence, Vouchers may be signed by the Accounting Manager or by two Commissioners. Upon motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board voted 3-0 to approve Resolution 12-03. The Board then signed the Resolution.

PUBLIC COMMENT

Commissioner Carroll requested public comment. No members of the public commented, but in response to Commissioner Ransom's request, each identified him or herself.

4. **Engineers Report.** Mr. Christensen presented his report for January 5, 2012.

Highlights included:

a. **COSH Aurora Avenue Project.** Phase 3A in construction up to 192nd. Phase 3B is at 90% design, scheduled for construction in the summer of 2012. The District is proceeding with the design of the sewer. In response to a question from Commissioner Ransom, Mr. Christensen explained the points of sewer transfer into Edmonds from that location.

b. **Salt Water Park Lift Station# 16.** Construction is complete. O&M manual is complete. 11 month inspection is due on October 21, 2012.

c. **Kings School Developer Extension.** Commissioner Carroll asked about the location of the District's work in this vicinity.

d. **North City 1 O&M CIP.** Construction started on November 28. Progress is approximately 2/3 complete.

e. **North City 2 O&M CIP.** Budget Sewer is completing the contract for the District's signature. Construction expected to start in February.

f. **Carlyle Hall Road.** Project is now in design phase.

g. **166th and Meridian Sewer Service.** Survey is complete. Pre-design report to follow. King County has estimated easement cost and the District is providing data that the easement cost should be lower.

h. **North City 3 O&M CIP.** In design. Easement between NE 175th & NE 174th.

- i. North City 4 O&M CIP. In design.

In response to a question from Commissioner Carroll, Mr. Derrick reported that King County promised a response to the Westside system proposal by January 27.

5. Vouchers. Mr. Derrick first explained what the District presents to King County for payment and offered to send the information electronically rather than in hard copy. He presented and the Board discussed Vouchers in the aggregate amount of \$144,307.60 broken down as follows: (a) AP Vouchers #0120001 through #0120046 in the amount of \$92,650.94; (b) Payroll Voucher #0012013 in the amount of \$353.82; (c) Payroll Longevity Vouchers #0012001 through 0012012 in the amount of \$11,551.36; (d) ACH Payroll of \$26,983.55; and (e) Payroll taxes of \$12,857.37. Upon a motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board approved all of the Vouchers presented by a vote of 3-0.

6. Public Works Trust Fund Loan Balances. Mr. Derrick presented a PWTF loan recap. Mr. Derrick recommend that the District payoff the 1995, 1998 and 2000 PWTF loans. Upon motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board voted 3-0 to approve the payoff of the 1995, 1998 and 2000 PWTF loans.

7. Transaction of Board Business. Mr. Derrick presented a memorandum recommending that he draft updates to rules governing the transaction of business by the Board. The Board directed Mr. Derrick to draft proposed changes and include them in one document for consideration at a future board meeting.

8. CPA Selection Process; Staff Recommendation. Mr. Derrick presented a memorandum recommending that the District contract with Hellam Varon on a year by year basis with an initial annual cost not to exceed \$14,600.00. Mr. Derrick stated that Mr. Hoagland's experience with the District justifies the slightly higher contract price compared to another proposer. Commissioner Wadekamper moved approval of a one year contract with Hellam Varon. Commissioner Ransom asked whether the Hellam Varon firm has enough resources to service the account. Commissioner Carroll responded that the firm has several employees with special district experience. Commissioner Ransom then seconded the motion. The Board then voted 3-0 to approve the recommendation and directed Mr. Derrick to execute a year by year contract with Hellam Varon not to exceed \$14,600.00.

LEGAL REPORT

None.

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MAINTENANCE REPORT

Mr. Derrick distributed the January 8, 2011 Maintenance report prepared by Mr. Dicks.

PERSONNEL

None.

EXECUTIVE SESSION

None.

COMMISSIONERS' COMMENTS AND REPORTS

Commissioner Ransom asked whether he would receive compensation and mileage reimbursement if he attends meetings as an alternate. Ms. Chen replied that he would. Commissioner Ransom also asked if he attended a non-industry related meeting (e.g., Shoreline Chamber of Commerce) representing the District would he be compensated for his meal. Commissioner Carroll suggested that the Commissioners should dialogue about the District's mission statement so that all Commissioners understand the District's position when representing the District at a non-industry meeting. Commissioner Ransom replied that he welcomed such a dialogue and stated that he received the diamond award the fifth highest level for leadership and training for working with others elected in the National League of Cities and negotiating compromises amongst elected.

ADDITIONAL PUBLIC COMMENT

Majid Dorriz arrived at 6:20 p.m. and requested the opportunity to speak. He stated that \$94.50 is too much for bi-monthly sewer charges. He stated that the City of Seattle charges less for water-usage based sewer billing. He stated that the District has too many employees and the City of Seattle could do all the work for free. Commissioner Wadekamper replied that only \$11.15 per month is the District's collection fee and the rest is a pass through of King County treatment charges. Commissioner Carroll replied that he used to live in Seattle and that the District charges less than Seattle for sewer. Commissioner Ransom stated that the District must maintain its own lines. Mr. Dorriz and the Commissioners disagreed on the issue. Commissioner Carroll thanked him for his public comments. Mr. Dorriz requested personal telephone numbers of the Commissioners. Instead, he was given the Commissioners' business cards.

Ms. Polin stated that she could not access the Commissioners' meeting minutes online. Mr. Derrick offered to show her how to access the minutes online as soon as the meeting concluded. She also asked if call outs could be included in the Maintenance report. She finally asked how the District calculated the longevity pay included in the approved Vouchers.

GENERAL MANAGER'S COMMENTS

Mr. Derrick will attend the Shoreline Chamber of Commerce meeting with Commissioner Ransom on January 11. He also reported on his public comments at the recent meeting of the Shoreline City Council.

TOPICS FOR FUTURE DISCUSSION

None.

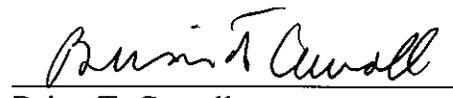
CONCLUSION

There being no further business, President Carroll concluded the meeting at 6:38 p.m.

APPROVED in open meeting this 21 day of February, 2012.



Robert L. Ransom,
Secretary/Commissioner



Brian T. Carroll,
President/Commissioner

Arthur L. Wadkamper,
Vice President/Commissioner