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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF  
RONALD WASTEWATER DISTRICT  
APRIL 20, 2011

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 12:00 p.m. on Wednesday, April 20, 2011 by Board President Wadekamper. In attendance were Commissioners Brian Carroll, Arnold Lind and Arthur Wadekamper. Also present were General Manager Michael Derrick, Maintenance Manager George Dicks, Account Manager Jen Chen, District Counsel Matthew R. Hendricks and Scott Christensen of CHS Engineers, District Engineer.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

Mr. Derrick requested that a discussion of the Shoreline Interlocal Agreement be added to the agenda.

Handouts

A. An Article Entitled "Cities Worried about Bond Fears."

Minutes of the Board Meeting of April 5, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of April 5, 2011 that included any suggested changes/corrections received from Board members. Upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board unanimously approved the minutes of the April 5, 2011 regular meeting. The Commissioners then signed the approved minutes.

1. Vouchers. Mr. Derrick presented and the Board discussed the Vouchers. The Board then considered Vouchers in the aggregate amount of \$1,018,000.20 broken down as follows: (a) AP Vouchers #0110258 through #0110301 in the amount of \$971,406.62; (b) AP Voucher #0011018 (payroll) in the amount of \$166.24; (c) ACH Payroll of \$27,170.91; (d) Payroll taxes of \$9,771.88; and (e) Excise tax of \$9,484.55. Upon a motion by Commissioner Lind, and second by Commissioner Carroll, the Board approved all of the Vouchers presented by a vote of 3-0.

2. Journal Adjustments. Mr. Derrick presented the proposed Journal Adjustments of \$2,432.66 for February 2011. Upon motion by Commissioner

Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the Journal Adjustments in the amount of \$2,432.66. The Commissioners then initialed the adjustments.

3. Financial Report. Mr. Derrick distributed a balance sheet summary as of February 28, 2011, and revenue and expense report summaries. He also distributed a copy of the King County Investment Pool report.

4. Accounts in Bankruptcy & Accounts at Attorney. The Board reviewed a summary of the customer accounts that are currently in bankruptcy.

Collections Report. Mr. Hendricks stated that since his last report, gross collections were \$23,228.39 and the net to the District was \$17,628.39. Since his last report, 11 accounts were fully paid and partial payment was received on eight other accounts. There was a discussion regarding how the accounts were selected for attention and whether accounts are prioritized based on the amount of the outstanding balance.

5. District "Internal Audit Controls" Report. Ms. Chen presented her memorandum of April 18, 2011 regarding reviewing internal control for cash only. This followed a discussion last month when Mr. Derrick asked for the memorandum to explain the cash controls for the benefit of the Board and give them confidence that cash is adequately accounted for within the District. Ms. Chen gave examples of how the District implements internal checks and balances and these processes were discussed.

6. DOR Appeal. Mr. Derrick presented information from the attorney representing the District in the DOR appeal. After a brief discussion, Commissioner Carroll moved to authorize the attorney to pursue the District's claims in Thurston County Superior Court. Commissioner Lind seconded the motion and the Board voted 3-0 to approve.

7. Award Contract; LS# 16. This agenda item was moved to the Legal Report below.

#### EXECUTIVE SESSION

Mr. Derrick reported there was no need for the Executive Session listed on the agenda.

#### LEGAL REPORT - RESOLUTIONS

**Resolution No. 11-07, Developer Extension Agreement - Shoreline School District for Shorecrest HS.** Following a brief discussion of the project, Commissioner Carroll moved and Commissioner Lind seconded to approve the

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resolution. The Board voted 3-0 to approve the resolution. The Commissioners then signed the resolution.

**Resolution No. 11-08, Award Contract for LS# 16.** Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the resolution awarding the contract for LS# 16 to Nordic Construction, Inc. The Commissioners then signed the resolution.

PERSONNEL

None.

MAINTENANCE REPORT

Mr. Dicks presented his monthly Maintenance report. He pointed out an incident with Seattle Public Utilities that caused a line to be dug up and repaired twice. The District will be sending a bill to Seattle Public Utilities.

COMMISSIONERS' COMMENTS AND REPORTS

None.

GENERAL MANAGER'S REPORT

Mr. Derrick requested that a discussion of the Shoreline Interlocal Agreement be added to the agenda. After a brief discussion and upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board voted 3-0 to go into Executive Session for 15 minutes to discuss an issue involving potential litigation pursuant to RCW 43.30.110(1)(i). The Board went into Executive Session at 1:00 p.m. At 1:10 p.m., the Board came out of Executive Session and went back into open session.

The Board discussed the possibility of meeting with the Board of the Shoreline Water District. The Board requested Mr. Derrick to organize a joint meeting with the Shoreline Water District.

Commissioner Carroll left the meeting at 1:20 p.m.

At the request of Mr. Derrick, District engineer, Scott Christensen, made a presentation regarding statutory city enterprise funds. More information will follow.

PUBLIC COMMENTS

None.

TOPICS FOR FUTURE DISCUSSION

None.

CONCLUSION

There being no further business, President Wadekamper concluded the meeting at 1:28 p.m.

APPROVED in open meeting: This 10 day of May, 2011.



Arnold H. Lind,  
Secretary/Commissioner



Brian T. Carroll,  
Vice-President/Commissioner



Arthur L. Wadekamper,  
President/Commissioner