

MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
JULY 19, 2011

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 12:05 p.m. on Tuesday, July 19, 2011 by Board President Wadekamper. In attendance were Commissioners Brian Carroll, Arnold Lind and Arthur Wadekamper. Also present were General Manager Michael Derrick, Maintenance Manager George Dicks, Account Manager Jen Chen, District Counsel Joseph P. Bennett and customer Robert L. Ransom.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

None.

Handouts

None.

Minutes of the Board Meeting of July 5, 2011, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of July 5, 2011. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board unanimously approved the minutes of the July 5 regular meeting. The Commissioners then signed the approved minutes.

1. Vouchers. Mr. Derrick presented and the Board discussed the Vouchers. He pointed out the expenses related to replacement of a water heater. He also pointed out refunds to Union members for the prorated union dues after the union was decertified. The Board then considered Vouchers in the aggregate amount of \$831,572.28 broken down as follows: (a) AP Vouchers #0110483 through #0110532 in the amount of \$786,254.75; (b) AP Voucher #0011024 (payroll) in the amount of \$166.24; (c) ACH Payroll of \$26,724.43; (d) Payroll taxes of \$9,642.88; and (e) Excise tax of \$8,783.98. Upon a motion by Commissioner Lind, and second by Commissioner Carroll, the Board approved all of the Vouchers presented by a vote of 3-0.

2. Journal Adjustments. Mr. Derrick presented the proposed Journal Adjustments of \$2,513.49 for May 2011. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the Journal Adjustments in the amount of \$2,513.49. The Commissioners then initialed the adjustments.

3. Financial Report. Mr. Derrick distributed a balance sheet summary as of May 31, 2011, and revenue and expense report summaries. He also distributed a copy of the King County Investment Pool report.

4. Bankruptcy; Accounts at Attorney; Collections Report. Ms. Chen presented a summary of the customer accounts that are currently in bankruptcy. Mr. Bennett provided the monthly collection report on past due accounts. He stated that since his last report, gross collections were \$14,954.78 and the net to the District was \$11,168.67. Since his last report, eight accounts were fully paid and partial payment was received on five other accounts. Commissioners asked for clarification on two commercial accounts that were once in bankruptcy.

5. Award of Bill Printing Contract. Mr. Derrick reported on the status of the requests for proposals for bill printing contracts. The District received four (4) re-submitted price proposals. He presented a spreadsheet and compared the proposals. The low bidder was Master's Touch at \$51,264.00. Commissioner Carroll asked about how Master's Touch scored qualitatively and Mr. Derrick responded that they were qualified. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Commissioners voted 3-0 to approve the motion awarding the 3-year contract to Master's Touch.

6. Visit by City Council Candidate Robin McClelland on August 9. Mr. Derrick related the request from Ms. McClelland to meet with the Commissioners at their next meeting. The Commissioners were amenable to including time to meet with Ms. McClelland at the August 9 meeting.

7. WebCheck Electronic Escrow Service; Information for Future Decision. Mr. Derrick gave the background of this issue. He included some written information.

LEGAL REPORT

Mr. Bennett reported that the Pierce County Superior Court entered judgment in the Cedar River vs. King County lawsuit. Plaintiffs immediately appealed and asked the State Supreme Court to accept direct review.

PERSONNEL

Mr. Derrick commended the maintenance employees who voted to decertify the Teamsters local union. He stated that the Board will have to update the District's personnel manual to accommodate the District's new status as a non-union employer. While the decertification process was ongoing, maintenance employees' wages remained unchanged for 18 months. He stated that he would make a proposal for wage adjustments for these employees in the near future. Commissioner Wadkamper asked about the differences in medical insurance,

workers' compensation rates and retirement. Mr. Derrick replied that he is looking into these questions and will report back at a future meeting. Mr. Ransom asked how many of the District's 15 employees had been part of Teamsters. Mr. Derrick responded that 6 of the 15 had been Union members.

MAINTENANCE REPORT

Mr. Dicks reported on needed repairs to the roof of the administrative building. Estimated cost of replacing the roof, gutters and down spouts is approximately \$55,000.00. Another option is to install a metal roof, which would be similar to the roof of the maintenance building, at a cost approximately 10% more than like kind replacement of the roof. He stated the Board might consider a more extensive renovation of the administration building. If so, then the Board may want to hold off on roof repair. Commissioner Lind suggested a replacement roof that covers the exterior walkway to the Board room. Mr. Dicks stated that he would look into that. Mr. Derrick also asked Mr. Dicks to incorporate replacement of the porch roof as well as the exterior walkway. The work can be bid through the MRC small works roster.

COMMISSIONERS' COMMENTS AND REPORTS

Commissioner Wadekamper stated that he will attend the upcoming meeting of the WASWD Bylaws Committee. Commissioner Lind reported that neither RWQC nor MWPAAC will meet in the month of August. Commissioner Carroll reported on his work on a draft abstract for WEF with Mr. Derrick and CHS. He also talked about the presentation for the WASWD Fall Conference. He reported on the WASWD Section 4 Meeting on Monday at the District.

GENERAL MANAGER'S REPORT

Mr. Derrick reminded the Commissioners about the ice cream social at Ridgecrest at 6:00 p.m. on August 18. Celebrate Shoreline is August 20. The District's Open House is scheduled for August 27.

PUBLIC COMMENTS

Mr. Ransom pointed out that the WASWD website listed the July 18 Section 4 meeting in Tukwila, although it was held at the District. He asked those that attended about the meeting.

TOPICS FOR FUTURE DISCUSSION/CITY REPORT

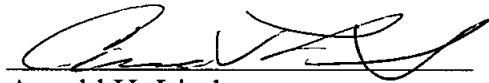
None.

CONCLUSION

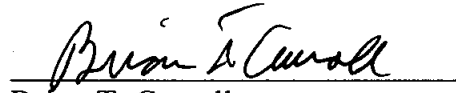
There being no further business, President Wadekamper concluded the meeting at 1:20 p.m.

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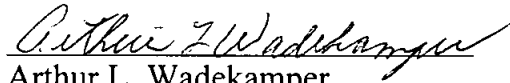
APPROVED in open meeting: This 9 day of August, 2011.



Arnold H. Lind,
Secretary/Commissioner



Brian T. Carroll,
Vice-President/Commissioner



Arthur L. Wadekamper,
President/Commissioner