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MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
JUNE 23, 2011

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 6:00 p.m. on Tuesday, June 23, 2011 by Board President Wadekamper. In attendance were Commissioners Brian Carroll, Arnold Lind and Arthur Wadekamper. Also present were General Manager Michael Derrick, Maintenance Manager George Dicks, Account Manager Jen Chen, District Counsel Joseph P. Bennett and customer Robert L. Ransom.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

None.

Handouts

- A. Article from American City and County "Good Intentions, Stinking Results"

Minutes of the Board Meeting of June 9, 2011, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of June 9, 2011. Upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board unanimously approved the minutes of the June 9 regular meeting. The Commissioners then signed the approved minutes.

1. Vouchers. Mr. Derrick presented and the Board discussed the Vouchers. The Board then considered Vouchers in the aggregate amount of \$1,115,612.48 broken down as follows: (a) AP Vouchers #0110404 through #0110454 in the amount of \$1,070,549.68; (b) AP Voucher #0011022 (payroll) in the amount of \$264.38; (c) ACH Payroll of \$26,990.42; (d) Payroll taxes of \$9,644.24; and (e) Excise tax of \$8,163.76. Upon a motion by Commissioner Carroll, and second by Commissioner Lind, the Board approved all of the Vouchers presented by a vote of 3-0.

2. Journal Adjustments. Mr. Derrick presented the proposed Journal Adjustments of \$1,667.48 for April 2011. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the Journal Adjustments in the amount of \$1,667.48. The Commissioners then initialed the adjustments.

3. Financial Report. Mr. Derrick distributed a balance sheet summary as of April 30, 2011, and revenue and expense report summaries. He also distributed a copy of the King County Investment Pool report.
4. Bankruptcy and Accounts at Attorney. Ms. Chen presented a summary of the customer accounts that are currently in bankruptcy. Commissioner Carroll asked for a report of aged receivables at the next Board meeting.
5. Award of Bill Printing Contract. Mr. Derrick reported on the status of the requests for proposals for bill printing contracts. The District received four (4) proposals. District staff evaluated the proposals, checked references and scored the proposals. The evaluation was both qualitative and based on price. He presented a spread sheet that ranked the proposers. Mr. Derrick acknowledged that the proposals were difficult to compare as each proposer had a different approach to price and there was disagreement whether the cost of mailing was a variable expense. Commissioner Carroll requested that discussion be tabled and staff calculate the 3-year amortized price of each proposal. Commissioner Wadekamper asked if there were any problems with service with the current provider (Databar). Ms. Chen replied that Databar was able to correct any problems quickly. Mr. Derrick recommended Databar based on the combination of price and compatibility. Commissioner Carroll stated that, excluding the costs of mailing, Kaye Smith's proposal was less expensive. After extensive discussion, Commissioner Carroll moved that the contract be awarded to Kaye Smith based on the lower cost. Commissioner Lind seconded the motion. The Commissioners voted 3-0 to approve the motion awarding the contract to Kaye Smith.
6. Recommendation to Award Lockbox Services. Mr. Derrick recommended staying with Retail Lockbox based on the proposed cost and their experience with the District. Upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board voted 3-0 to award the contract to Retail Lockbox.
7. Online Credit Card Payments; New Rules. Mr. Derrick gave the background of this issue. New charge card rules prohibit a third party vendor from charging convenience fees as part of the transaction. The Commissioners were not interested in absorbing the cost of the transaction fee. Mr. Derrick stated that staff would investigate other options and report back to the Commissioners.

LEGAL REPORT

Collections Report. Mr. Bennett stated that since his last report, gross collections were \$9,581.14 and the net to the District was \$6,796.14. Since his last report, six accounts were fully paid and partial payment was received on five other accounts.

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PERSONNEL

None.

MAINTENANCE REPORT

None.

COMMISSIONERS' COMMENTS AND REPORTS

Commissioner Carroll reported on the WEF Specialty Conference that he recently attended. He suggested that the District and CHS consider jointly presenting at the next annual conference. He also requested that Mr. Dicks report at a future Board meeting on the software tools he uses in his job. Commissioner Lind reported on recent RWQC meetings.

GENERAL MANAGER'S REPORT

None.

PUBLIC COMMENTS

Mr. Robert L. Ransom spoke about his background as an elected official, including 13 years on the Shoreline City Council. He has lived in Shoreline for over 40 years and is running for the District Board of Commissioners, Position No. 1. He plans to attend future Board meetings as well as meetings of WASWD, Section 4.

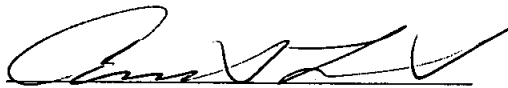
TOPICS FOR FUTURE DISCUSSION/CITY REPORT

None.

CONCLUSION

There being no further business, President Wadekamper concluded the meeting at 7:25 p.m.

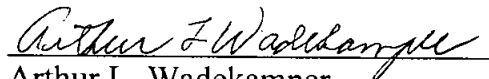
APPROVED in open meeting: This 9 day of July, 2011.



Arnold H. Lind,
Secretary/Commissioner



Brian T. Carroll,
Vice-President/Commissioner



Arthur L. Wadekamper,
President/Commissioner