

6972

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF  
RONALD WASTEWATER DISTRICT  
MAY 24, 2011

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 6:00 p.m. on Tuesday, May 24, 2011 by Board President Wadekamper. In attendance were Commissioners Brian Carroll, Arnold Lind and Arthur Wadekamper. Also present were General Manager Michael Derrick, Maintenance Manager George Dicks, Accounting Manager Jen Chen and District Counsel Joseph P. Bennett.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

The Commissioners added a new item (approval of change order) as Item #4 after the Financial Report.

Handouts

- A. Municipal Utilities and Red Flag Program Clarification Act of 2010. (Not applicable to municipal utilities.)
- B. Congratulations Letter from Echo Lake Neighborhood Association.
- C. Peer Agency Service Fee Spreadsheet.

Minutes of the Board Meeting of May 10, 2011, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of May 10, 2011. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board unanimously approved the minutes of the May 10 regular meeting. The Commissioners then signed the approved minutes.

1. Vouchers. Mr. Derrick presented and the Board discussed the Vouchers. The Board then considered Vouchers in the aggregate amount of \$849,014.44 broken down as follows: (a) AP Vouchers #0110332 through #0110367 in the amount of \$807,156.44; (b) AP Voucher #0011020 (payroll) in the amount of \$264.38; (c) ACH Payroll of \$25,722.52; (d) Payroll taxes of \$9,201.99; and (e) Excise tax of \$6,669.11. Upon a motion by Commissioner Carroll, and second by Commissioner Lind, the Board approved all of the Vouchers presented by a vote of 3-0.

2. Journal Adjustments. Mr. Derrick presented the proposed Journal Adjustments of \$916.50 for March 2011. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the Journal

Adjustments in the amount of \$916.50. The Commissioners then initialed the adjustments.

3. Financial Report. Mr. Derrick distributed a balance sheet summary as of March 31, 2011, and revenue and expense report summaries. He also distributed a copy of the King County Investment Pool report.

4. Change Order to Briarcrest #2 Contract. Mr. Derrick explained the need for a full road overlay instead of road patching although the City of Shoreline did not require a full width overlay. The road was in bad condition before the sewer work; road patching would not produce a satisfactory roadway in the District's opinion.

The contractor, Landis & Landis, gave an amount for the additional work of approximately \$17,500.00 above the price to patch the road. The road patching work was bid at approximately \$38,000.00. District staff will write to the City of Shoreline to offer them an opportunity to contribute financially to the full width overlay. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the change order in an amount not to exceed \$17,500.00, and allowing Mr. Derrick to sign the change order.

5. Accounts in Bankruptcy. Ms. Chen presented a summary of the customer accounts that are currently in bankruptcy. She also reviewed the time line for delinquent accounts including when property is liened and when it is turned over to counsel for collection.

6. King County Investment Pool Charges. Mr. Derrick reported that the King County Investment Pool issued the District a service fee rebate of \$2,570.25.

7. Proposal for Financial Evaluation to Purchase King County Facilities that Control Flow to the Edmonds Wastewater Treatment Plant. Mr. Derrick presented a proposal for a financial evaluation of the possible purchase of King County facilities. CHS Engineers, with oversight by Dave Findley of FCSG, would complete the work. The proposed delivery date is August 9 and with a cost not to exceed \$15,000.00. The Commissioners questioned some of the assumptions of the proposal and requested some clarification. Commissioner Carroll moved approval of the proposal with a change to revise assumption #4, so that all customers would bear the burden of bonds (not just those in the Westside Conveyance Area and ULID# 2). Commissioner Lind seconded the motion and the Board voted 3-0 to approve the proposed work in an amount not to exceed \$15,000.00.

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**EXECUTIVE SESSION**

Upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board voted 3-0 to go into Executive Session for 20 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i). The Board went into Executive Session at 7:10 p.m. At 7:30 p.m., the Board came out of Executive Session and went back into open session.

**LEGAL REPORT**

Collections Report. Mr. Bennett stated that since his last report, gross collections were \$15,557.97 and the net to the District was \$10,192.85. Since his last report, ten accounts were fully paid and partial payment was received on seven other accounts.

**PERSONNEL**

None.

**MAINTENANCE REPORT**

None.

**COMMISSIONERS' COMMENTS AND REPORTS**

Commissioner Carroll talked about shirts to wear at the open house. Commissioners Wadkamper and Lind attended the Section 4 Meeting and will attend the upcoming MWPAAC meeting.

**GENERAL MANAGER'S REPORT**

None.

**PUBLIC COMMENTS**

None.

**TOPICS FOR FUTURE DISCUSSION/CITY REPORT**

Commissioners Wadkamper and Lind reported on the May 23 meeting of the Shoreline City Council. Commissioner Wadkamper questioned whether the City needed a public vote to operate its storm water utility.

**CONCLUSION**

There being no further business, President Wadkamper concluded the meeting at 7:45 p.m.

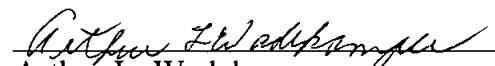
APPROVED in open meeting: This \_\_\_ day of June, 2011.



Arnold H. Lind,  
Secretary/Commissioner



Brian T. Carroll,  
Vice-President/Commissioner



Arthur L. Wadekamper,  
President/Commissioner