

7010

MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
OCTOBER 4, 2011

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 5:30 p.m. on Tuesday, October 4, 2011 by Board Vice-President Carroll. In attendance were Commissioners Brian Carroll and Arnold Lind. Commissioner Arthur Wadekamper was absent due to an excused absence. General Manager Michael Derrick was also absent due to an excused absence. Also present were District Maintenance Manager, George Dicks, District Accounting Manager Jen Chen, District Counsel Joseph P. Bennett, and Scott Christensen of CHS Engineers, District Engineers. Also in attendance were customer Robert Ransom and ratepayer Eleanor A. Slaten.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

Commissioner Carroll stated that the Commissioners would hear first from Ms. Slaten. He also requested that the Budget discussion be deferred until the next meeting when both Commissioner Wadekamper and General Manager Derrick are present. Commissioner Lind concurred with these adjustments.

Eleanor Slaten, 19520 26th Ave NW, addressed the Commissioners. She explained that she is a senior citizen. She is retired and her only source of income is social security and retirement benefits. She has been living at that address for seven years. She is a renter and not the property owner. She understood that the District offers a qualified low income senior discount, but only for property owners and not renters. She believes several other residents are in her position. She requested that the program be extended to long-term renters. She stated that the program currently sends a message that long-term renters are not welcome in the community. Commissioner Carroll asked if the discount program applies to renters in an apartment building and Ms. Chen confirmed that it does not. Ms. Chen stated that Ms. Slaten receives bills directly with a copy to the property owner. The Commissioners thanked Ms. Slaten for her presentation and agreed to take her request to change the program under advisement.

Ms. Slaten left the meeting at 5:40 p.m.

Handouts

A. None.

Minutes of the Board Meeting of September 20, 2011, Final. The Board reviewed minutes provided by Mr. Dicks for the regular meeting of September 20, 2011. Upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board unanimously approved the minutes of the September 20 regular meeting. The Commissioners then signed the approved minutes.

1. Budget Presentation. Commissioner Carroll stated that he and Commissioner Lind have read the current Budget proposal and are comfortable with it, but further discussion is deferred until the next meeting.

2. Engineers Report. Mr. Christensen presented his report for October 3, 2011.

Highlights included:

a. Salt Water Park Lift Station# 16. Construction is complete. A few punch list items and O&M manual remain.

b. Briarcrest 2 O&M CIP. Project is complete. 11 month inspection is due May 23, 2012.

c. Westside Analysis. Letter presented to Christie True, King County Executive Director of Department of Natural Resources and Parks.

d. District Small Projects. (1) Storm Creek erosion issues. No District action at this time. (2) 2010-17th Ave NW pipe bridge erosion: Design complete. City of Shoreline completed construction in July. (3) 2010-Lift Station# 4 outfall path protection: Design complete. District awarded project to Omega Construction.

e. Shorecrest HS Developer Extension. Pre-construction meeting was held on June 22. Project is in construction.

f. Shorewood HS Developer Extension. Preliminary design review completed.

g. North City 1 and North City 2 Operations and Maintenance CIP Projects. Both projects are going out to bid. Bid opening 10:00 a.m. on October 20 for NC#1 and October 27 for NC#2.

h. 166th and Meridian Sewer Service. Survey is proceeding and pre-design report will follow. Met with King County regarding easement.

3. Vouchers. Mr. Carroll stated that the Commissioners individually reviewed the Vouchers yesterday. Ms. Chen presented and the Board discussed the Vouchers. The Board then considered Vouchers in the aggregate amount of \$132,723.96 broken down as follows: (a) AP Vouchers #0110668 through #0110702 in the amount of \$95,362.55; (b) AP Special Voucher #0011029 in the amount of \$529.26; (c) ACH Payroll of \$27,318.34; and (d) Payroll taxes of \$9,513.81. Upon a motion by Commissioner Lind, and second by Commissioner Carroll, the Board approved all of the Vouchers presented by a vote of 2-0. Mr. Ransom asked a question about the payment to Edmonds and how those treatment

7012

charges compare to the treatment payments to King County. Mr. Dicks explained that about 20% of the District's flow goes to Edmonds.

4. Springbrook Financial Software Update. Ms. Chen explained that the District's financial software is version 6.0. The current iteration is version 7.9. She explained the inefficiencies of the current software vs. the benefits of the upgrade. Commissioner Carroll requested that Ms. Chen and Mr. Derrick work together and provide the Board with a cost-benefit analysis of the software upgrade. He also asked for information about what King County and other agencies are doing for financial software to look at alternatives.

5. September 28, 2011 King County Meeting Regarding Voucher Submittal Processing. Ms. Chen reported that King County was less than willing to consider a process that is more efficient from the District's perspective.

LEGAL REPORT

In response to a request from Commissioner Wadekamper at the September 20 meeting, Mr. Bennett reported about the notice requirements for regular meetings of the Board of Commissioners. Mr. Bennett summarized the requirements for a public agency's regular meetings set forth in RCW 42.30.070. He also compared the requirements to those for special meetings set forth in RCW 42.30.080. He also stated that an Attorney General Opinion provides some additional guidance. In short, there is no notice required for a regular meeting if the agency provides the time for regular meetings by bylaws, ordinance or resolution. In contrast, a special meeting requires 24 hour advance notice of the time provided to Commissioners and any media who have requested notice. He stated that Resolution No. 11-15, setting a new start time for regular meetings, is an appropriate approach.

Commissioner Carroll requested that Resolution No. 11-15 be deferred until the next meeting so that Commissioner Wadekamper and Mr. Derrick could be present. Commissioner Lind concurred.

PERSONNEL

None.

MAINTENANCE REPORT

Mr. Dicks presented his October 3, 2011 Maintenance report. Highlights for July include 12 sewer permits issued, nine installations/repairs were completed and inspected, and eight certificates of sewer availability were issued. Utility locates, pipeline cleaning and pump station maintenance and inspection comprised the majority of the work this past month. In response to a question from Commissioner Carroll, Mr. Dicks stated that chemical treatment of roots is not a regular occurrence.

COMMISSIONERS' COMMENTS AND REPORTS

Commissioner Lind will attend the Regional Water Quality Commission on October 5. Commissioner Carroll reported on community outreach efforts and the District's presentation to WASWD on I/I reduction. Commissioner Carroll suggested some changes to the outside meetings listed at the bottom of the meeting agenda.

GENERAL MANAGER'S REPORT

None.

PUBLIC COMMENTS

Mr. Ransom asked about the WASWD conference. Commissioner Lind stated that the only vote at that meeting was on the WASWD budget. The rest of the conference was devoted to educational sessions as well as meetings with the State.

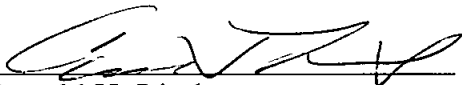
FUTURE TOPICS/CITY REPORT

None.


CONCLUDED

There being no further business, Vice-President Carroll concluded the meeting at 6:30 p.m.

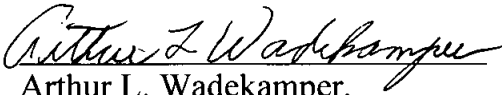
APPROVED in open meeting: This ___ day of October, 2011.



Arnold H. Lind,
Secretary/Commissioner



Brian T. Carroll,
Vice-President/Commissioner



Arthur L. Wadkamper,
President/Commissioner