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MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
SEPTEMBER 6, 2011

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 6:00 p.m. on Tuesday, September 6, 2011 by Board President Wadekamper. In attendance were Commissioners Brian Carroll, Arnold Lind and Arthur Wadekamper. Also present were District General Manager, Michael Derrick, District Maintenance Manager, George Dicks, District Counsel Matthew R. Hendricks, and Scott Christensen and Diane Pottinger of CHS Engineers, District Engineers. Also in attendance was customer Robert Ransom and Dave Findlay of FCS Group.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

None.

Handouts

A. None.

Minutes of the Board Meeting of August 23, 2011, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of August 23. Upon motion by Commissioner Lind, and second by Commissioner Carroll, the Board unanimously approved the minutes of the August 23 regular meeting. The Commissioners then signed the approved minutes.

1. Westside Conveyance Analysis. Mr. Derrick introduced David Findley of FCS Group who attended to discuss the analysis of possible acquisition of King County's Westside conveyance system. Upon motion by Commissioner Carroll and second by Commissioner Lind, the Board voted 3-0 to go into Executive Session to discuss the matter pursuant to RCW 42.30.110(1)(b). The Commissioners went into Executive Session at 6:02 p.m for thirty minutes. At 6:32 p.m. the Commissioners extended the Executive Session for fifteen minutes. At 6:47 p.m. the Commissioners extended the Executive Session for an additional fifteen minutes. At 7:02 p.m., the Commissioners came out of Executive Session and went back into open session.

Mr. Findlay and Ms. Pottinger left the meeting at 7:02 p.m.

2. Engineers Report. Mr. Christensen presented his report for August 5, 2011. Highlights included:
- a. City of Shoreline Aurora Ave Project. Aurora Phase 3A in construction up to 192nd. Phase 3B is at 60% design, scheduled for construction summer 2012. District requested an alternative and more cost-effective analysis for moving the District's lines.
 - b. Salt Water Park Lift Station 16. Construction is progressing and no major issues to date.
 - c. Briarcrest 2 O&M CIP. Landis & Landis has completed construction. 11 month inspection is due May 23, 2012.
 - d. Westside Analysis. Working with FCS Group on options. This was already discussed at the meeting.
 - e. District Small Projects. (1) Storm Creek erosion issues. No District action at this time. (2) 2010-17th Ave NW pipe bridge erosion: Design complete. City of Shoreline completed construction in July. (3) 2010-Lift Station# 4 outfall path protection: Design complete. District awarded project to Omega Construction.
 - f. Shoreline Central Kitchen Developer Extension. Project is near Hamlin Park. Project construction is complete, as-builts are complete and some paper work remains. 11 month inspection completed and no problems noted.
 - g. Shorecrest HS Developer Extension. Pre-construction meeting was held on June 22. Project is in construction.
 - h. Shorewood HS Developer Extension. Preliminary design review completed.
 - i. Fircrest Sewer. Mr. Christensen submitted his final report to the Commissioners.
 - j. 166th and Meridian Sewer Service. Survey is proceeding and pre-design report will follow.

3. Vouchers. Mr. Derrick presented and the Board discussed the Vouchers. The Board then considered Vouchers in the aggregate amount of \$279,510.78 broken down as follows: (a) AP Vouchers #0110599 through #0110628 in the amount of \$238,285.19; (b) AP Special Voucher #0011027 in the amount of \$616.98; (c) ACH Payroll of \$29,902.11; and (d) Payroll taxes of \$10,706.50. Upon a motion by Commissioner Lind, and second by Commissioner Carroll, the Board approved all of the Vouchers presented by a vote of 3-0.

4 Approve Certification of Costs and Conveyance: Shoreline Central Kitchen. Mr. Derrick introduced this matter and explained that the developer extension has been completed. The total cost of construction was \$46,731.00.

RESOLUTION No. 11-12, Accepting Certification of Costs and Conveyance of Sewer System from Shoreline School District for the Shoreline School

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District Central Kitchen Project. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the resolution. The Commissioners then signed the resolution.

5. Approval of Agreement for Bill Processing, Printing and Mailing Services.
Mr. Derrick presented the proposed contract with The Master's Touch, LLC for bill processing, printing and mailing services, which was signed by Master's Touch on August 23.

RESOLUTION No. 11-13, Authorizing the District's Award of the Contract for Bill Processing, Printing and Mailing to The Master's Touch, LLC and Authorizing the General Manager to Sign the Contract on Behalf of the District. Upon motion by Commissioner Carroll, and second by Commissioner Lind, the Board voted 3-0 to approve the resolution. The Commissioners then signed the resolution.

LEGAL REPORT

None.

PERSONNEL

None.

MAINTENANCE REPORT

Mr. Dicks presented his September 2, 2011 Maintenance report. The Commissioners accepted the written report. The Board expressed appreciation for the staff and their efforts to perform grinder pump work on-site and avoiding the need to send the equipment to third parties for service.

COMMISSIONERS' COMMENTS AND REPORTS

Commissioner Wadekamper thanked the staff for their efforts for the 60th anniversary event and for participation in Shoreline Days. He also expressed appreciation to the public for their interest in Ronald Wastewater District at these events.

GENERAL MANAGER'S REPORT

Mr. Derrick discussed work being done at the office to ensure that attachments can be electronically transmitted from the District and be received and opened by the intended recipient.

PUBLIC COMMENTS

None.

FUTURE TOPICS/CITY REPORT

None.

CONCLUDED

There being no further business, President Wadekamper concluded the meeting at 7:35 p.m.

APPROVED in open meeting: This 20 day of September, 2011.



Arnold H. Lind,
Secretary/Commissioner



Brian T. Carroll,
Vice-President/Commissioner



Arthur L. Wadekamper,
President/Commissioner