

MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
APRIL 9, 2012

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 5:30 p.m. on Monday, April 9, 2012 by Board President Brian Carroll. In attendance were Commissioners Brian Carroll, Arthur Wadekamper and Robert Ransom. Also present were General Manager Michael Derrick, George Dicks, District Maintenance Manager, Jen Chen, Accounting Manager, Matthew Hendricks, District counsel and Scott Christensen, District Engineer. No members of the public were present.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

Two items were added to the agenda. First, Michael Derrick presented a proposed mural drawing from a student depicting the Space Needle. The Board members briefly discussed and were receptive to the idea of a mural on District property but requested that the drawing be resubmitted to reflect more of a Shoreline theme. The second added item relates to the CIP hydraulic/capacity improvements.

Handouts

A memorandum relating to the CIP hydraulic/capacity improvements at the Echo Lake apartments on the old YMCA site was handed out.

Minutes of the Board Meeting of March 20, 2012, Final. The Board reviewed minutes provided by Mr. Derrick for the regular meeting of March 20. Upon motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board unanimously approved the minutes of the March 20, 2012 regular meeting. The Commissioners then signed the approved minutes.

1. Engineers Report. Mr. Christensen presented his report for April 4, 2012.

Highlights included:

a. COSH Aurora Avenue Project. Aurora Phase 3A in construction up to 192nd. Phase 3B is at 90% design, scheduled for construction in summer of 2012. The Districts project is nearly ready for construction bids.

b. Shorewood High School Developer Extension. Night construction of side sewer in 175th is now complete and most of the sewer has been completed.

- c. North City 1 O&M CIP. Construction started on November 28. Progress continues to be good and most of the sewers have been installed.
- d. North City 2 O&M CIP. Construction started on February 20. Progress has been good.
- e. North City 4 O&M CIP. In design. There remains questions regarding easements.

Mr. Derrick reported that he had discussed with Scott Edwards the appropriate tax rate to pay to the Department of Revenue. The Board requested that Joe Bennett contact Mr. Edwards and confirm the appropriate rate to pay while the tax rate issue remains pending with Department of Revenue.

The Board also discussed agenda items# 6 and 9 as part of the Engineers Report. CIP Projects 2012.01 and 2012.02 (North City 3 and 4) were discussed. The scope of these projects and costs were changed due to conditions that were found in the field. The changes in scope result in a net reduction in fee of \$6,400.00. The Board also discussed the District policy relating to sewer stubs and asked that the policy be reviewed and revised so work on stubs could be included as projects. To clarify the work being done, the reference to stubs will be removed from the North City 3 project and be called out as separate neighborhood projects and included as such in the bid documents.

The Board also discussed projects to include in loan applications for Public Works Trust Fund loans. Discussed were the hydraulic/capacity related capital improvement projects (Projects 1 and 2) located near 175th and 12th Ave NE for the old YMCA site as outlined in a memorandum from George Dicks. It was also discussed to include the projects at Carlyle Hall and Lift Station# 17 (Salt Water Park) in any loan application. Upon a motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board directed staff to prepare and submit a loan application for a Public Works Trust Fund loan for the four projects presented by a vote of 3-0.

2. Vouchers. Ms. Chen presented and the Board discussed Vouchers in the aggregate amount of \$410,553.10 broken down as follows: (a) AP Vouchers #0120230 through #0120254 in the amount of \$372,897.29; (b) ACH Payroll Vouchers in the amount of \$27,874.23; and (c) Payroll taxes of \$9,781.58. Upon a motion by Commissioner Ransom, and second by Commissioner Wadekamper, the Board approved all of the Vouchers presented by a vote of 3-0.

3. District Goals, Mission and Message. The Board discussed the revised Mission Statement that was included in the Board packet. Commissioner Carroll moved that the Mission Statement be adopted. The motion was seconded by Commissioner Wadekamper and the motion was approved 3-0 with the abstention

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on the part of Commissioner Ransom on the clause that reads “The Citizens right to decide by public vote whether their sanitary sewage collection system will be operated by a special purpose water/sewer district.”

4. Greenhouse Gas Emission Reduction Policy, Res. 12-08. The Board reviewed a draft resolution & exhibit setting forth a Greenhouse Gas Emission Reduction Policy. After Board discussion, it was agreed to add an additional goal to seek ways to use renewable energy sources in District operations. Upon a motion by Commissioner Ransom, and second by Commissioner Wadekamper, the Board approved Resolution 12-08 by a vote of 3-0. A revised resolution form including the additional goal will be presented for signature at the next meeting.

5. City of Shoreline 2012-2014 Goal. Commissioner Carroll discussed items in the City of Shoreline’s goals for 2012-2014 that relate to planning to take over a number of utilities within the City including Ronald Wastewater District. Commissioner Carroll cited a number of factual inaccuracies in the City’s material and in response drafted a letter that he would like to read to the Shoreline City council. The Board reviewed the letter and Commissioner Wadekamper moved to approve the letter and have Commissioner Carroll take it to the Shoreline City Council meeting. Commissioner Carroll seconded the motion and the motion was approved 2-0 with Commissioner Ransom abstaining.

6. CGI Communications. It was agreed to table discussion regarding CGI Communications regarding advertising on the City of Shoreline website so that additional information can be gathered. It will be discussed at a future meeting.

LEGAL REPORT

None.

PERSONNEL

None.

MAINTENANCE REPORT

Mr. Dicks presented his April 4, 2012 Maintenance Report and provided on overview of District maintenance activity for the month.

EXECUTIVE SESSION

None.

COMMISSIONERS’ COMMENTS AND REPORTS

None.

GENERAL MANAGER'S COMMENTS

None.

PUBLIC COMMENT

None.

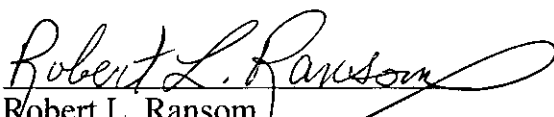
TOPICS FOR FUTURE DISCUSSION


None.


CONCLUSION

There being no further business, President Carroll concluded the meeting at 6:55 p.m.

APPROVED in open meeting this 25 day of April, 2012.


Robert L. Ransom,
Secretary/Commissioner


Brian T. Carroll,
President/Commissioner


Arthur L. Wadekamper,
Vice President/Commissioner