

MINUTES OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
RONALD WASTEWATER DISTRICT
MARCH 6, 2012

A regular meeting of the Board of Commissioners of Ronald Wastewater District was convened at the District office at 5:40 p.m. on Tuesday, March 6, 2012 by Board Vice President Wadekamper. In attendance were Commissioners Arthur Wadekamper and Robert Ransom. Commissioner Carroll arrived at 6:00 p.m. due to a work conflict and apologized for being late. General Manager Michael Derrick was not present and had requested an excused absence for vacation. Also present were George Dicks, District Maintenance Manager, Jen Chen, Accounting Manager, Joseph Bennett, District counsel and Scott Christensen, District Engineer. No members of the public were present.

ADMINISTRATIVE

Additions/Adjustments to Agenda?

None.

Handouts

None.

Minutes of the Board Meeting of February 21, 2012, Final. Due to Mr. Derrick's absence, approval of the February 21 minutes was deferred until the next meeting.

1. Engineers Report. Mr. Christensen presented his report for March 1, 2012. Highlights included:
 - a. Echo Lake Trunk. Project was completed last year. The 11 month inspection was completed on March 1 and there were no issues.
 - b. Shorewood High School Developer Extension. Night construction of side sewer in 175th is now complete and there were no problems. No schedule for the manhole connection.
 - c. North City 1 O&M CIP. Construction started on November 28. Progress continues to be good and most of the sewers have been installed.
 - d. North City 2 O&M CIP. Construction started on February 20. Progress has been good despite the recent weather.
 - e. North City 4 O&M CIP. In design. An easement is needed west of 15th Ave NE from NE 180th to NE 175th. The District is contacting property owners and hopes to host a meeting with them in April.

He also presented a rough estimate of comparative pump station costs between the District and King County.

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Commissioner Carroll arrived as Mr. Christensen was concluding his report.

2. Vouchers. Ms. Chen presented and the Board discussed Vouchers in the aggregate amount of \$266,507.49 broken down as follows: (a) AP Vouchers #0120160 through #0120185 in the amount of \$231,694.51; (b) ACH Payroll Vouchers in the amount of \$25,887.41; and (c) Payroll taxes of \$8,925.57. Upon a motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board approved all of the Vouchers presented by a vote of 3-0.

3. District Goals, Mission and Message. Commissioner Carroll requested that the item be tabled until the next meeting. He had expected a new draft of the Mission Statement for review and discussion. The other Commissioners concurred.

4. 2008-2011 Revenue & Expense Analysis Report. Ms. Chen prepared a first draft of a report comparing the revenues and expenses (budgeted vs. actual) for 2008-2011. She asked for more direction from the Board on the next draft of the report. Commissioner Carroll stated that the real purpose is to double check the Board's budget assumptions for 2012.

Resolution 12-06: Amending Section X, Benefits, of the Personnel Policy of Ronald Wastewater District, Allowing Regular Employees to Contribute \$25.00 More Per Month to Their VEBA Accounts. Upon motion by Commissioner Wadekamper, and second by Commissioner Ransom, the Board voted 3-0 to approve the resolution. The Commissioners then signed the resolution.

LEGAL REPORT

None.

PERSONNEL

None.

MAINTENANCE REPORT

Mr. Dicks presented his March 2, 2012 Maintenance report. Utility locates, general pipeline cleaning, general problem line cleaning, TV inspection, pump station and building maintenance comprised the majority of the work in February. District crews installed two clean outs and rodded the side sewers to clear roots. In February, the District issued 15 sewer permits and 11 certificates of sewer availability. Commissioner Carroll asked about the material costs of installing clean outs. Mr. Dicks stated that it is often quicker, easier and cheaper to access the District stub from the property owner's side of the line.

EXECUTIVE SESSION

None.

COMMISSIONERS' COMMENTS AND REPORTS

Commissioner Ransom reported on the February 27 WASWD meeting. The Association recently announced the hiring of attorney Blair Burroughs as the new Executive Director. The meeting also included a legislative update and selecting a site for new Commissioners' orientation training in Eastern Washington.

GENERAL MANAGER'S COMMENTS

Ms. Chen stated that Mr. Derrick would like to have a District Open House on Friday, March 16 starting at 11:45 p.m. Light lunch will be provided.

PUBLIC COMMENT

None.


TOPICS FOR FUTURE DISCUSSION

None.

CONCLUSION

There being no further business, President Carroll concluded the meeting at 6:25 p.m.

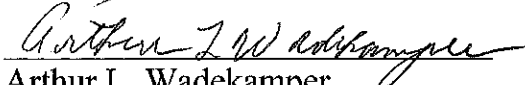
APPROVED in open meeting this 20 day of March, 2012.



Robert L. Ransom,
Secretary/Commissioner



Brian T. Carroll,
President/Commissioner



Arthur L. Wadkamper,
Vice President/Commissioner